



Miles College Course Syllabus

SEMESTER & YEAR: Fall, 2013

COURSE TITLE: CRJ 340 Criminal Justice Administration

COURSE HOURS: 3 semester hours

CLASS MEETING DATES/TIMES/LOCATION: Tues. & Thurs. 12:30p.m. – 1:50p.m. (ALA 210)

INSTRUCTOR CONTACT INFORMATION: Email – hdorius@miles.edu; Alabama Hall 211

Instructor's Name: Hazina M. Dorius, Esq., MPA, JD

Contact Policy: Walk in during office hours. Schedule a meeting anytime via email.

Office Hours: Mon: 12:30pm-5:30pm
Wed: 12:30pm-5:30pm

COURSE DESCRIPTION: This course focuses on the criminal justice system, its organizational components and processes, as well as its legal and public policy contexts. This includes instruction in criminal law and policy, police and correction systems organization, the administration of justice and the judiciary, and public attitudes regarding criminal justice issues. Further, it will survey approaches to the study of organizations, with emphasis on structure, leadership, communication, conflict and organizational change and development.

PREREQUISITE(S)/CO-REQUISITE(S): CJ 300

TEXTBOOK(S) AND OTHER LEARNING RESOURCES: *Criminal Justice Organizations: Administration and Management (5ed)*, by Stan Stojkovic; David Kalinichl and John Klofas. Wadsworth/Cengage Learning. This class **REQUIRES** that you have a Facebook account and that you 'friend' Hazina Campbell-Dorius.

COURSE STUDENT LEARNING OUTCOMES (SLO's):

1. Students will be able to analyze the political, organizational, social and behavioral aspects of the various components of the criminal justice system.
2. Students will be able to identify and assess the often conflicting objectives of criminal justice and investigate basic issues and practical problems in criminology and the administration of criminal justice.
3. Students will be able to discuss nature of organization and factors affecting the interactions of individuals within organizations, including organizational dynamics and leadership in the public sector.

**CORE COMPETENCIES:
(SHOULD BE FULFILLED IN EACH COURSE, REGARDLESS OF INSTRUCTOR)**

Check when completed	Date Completed	Core Competencies Guide Sheet (List Major Assignments, Exams, Written Work, Oral Presentations, Projects, Quizzes, Activities, etc...)
		Case Study: Holman Correctional Facility
		Case Study: Tutwiler Prison
		Case Study: Angola Correctional Prison
		Case Study: The Los Angeles Police Department
		Case Study: The New York Police Department
		Case Study: Elliot Spitzer as New York's Attorney General
		Case Study: Mike Nifong and the Duke Lacrosse Case
		Case Study: Marcia Clark and the OJ Simpson Case
		MidTerm Exam
		Group Project- Creating a Criminal Justice Agency
		Final Exam
		Facebook Posts

EVALUATION AND ASSESSMENT

The following list is a breakdown of how each student will be evaluated for final grade calculations at the end of the term:

Case Studies	25%
Group Project	20%
Midterm Exam	20%
Final Exam	25%
Facebook Posts	10%

Miles College's Grade Breakdown:

90-100%	A
80-89%	B
70-79%	C
60-69%	D
59% or below	F

ATTENDANCE: See Attached

a. Make-up Work.

There will be no make-up for in-class assignments. Make-up exams will only be given for medical reason (proper documentation required) and authorized school activities such as sports and required campus events. The student is responsible for contacting the instructor to reschedule an exam.

c. Lateness:

Class times are posted and will be adhered to. Students are responsible for obtaining any information disseminated before their arrival in class. In the event you are late, enter the classroom quietly and be seated. There will be **no usage of cell phones/IPAD/IPODS or any other unauthorized electronic devices while class is in session**. In the event of an emergency, please exit the classroom quietly and attend to the matter.

Class Maintenance Expectations

- Reading of other materials during class (newspapers, magazines or other materials) is inappropriate unless it is related to the course topic.
- When you enter class, please silence cell phones and pagers. Please refrain from texting, as it interferes with the learning process.
- There will be a good deal of class discussion; please be tolerant and respectful of others whose opinions may differ from your own.
- Technological devices are welcomed in class for the limited use of looking up topics related to this course.

STATEMENT ON DISCRIMINATION / HARASSMENT

Miles College is committed to providing both employment and educational environments free of harassment or discrimination related to an individual's race, color, gender, religion, national origin, age, or disability. Any practice or behavior that constitutes harassment is a violation of Miles College policies and will not be tolerated.

AMERICANS WITH DISABILITIES

The Rehabilitation Act of 1973 (Section 504) and the American with Disabilities Act of 1990 state that qualified students with disabilities who meet the essential functions and academic requirements are entitled to reasonable accommodations. It is the student's responsibility to provide appropriate disability documentation to the College. **Please contact the ADA representative, Mr. Deleon Fancher, 205-929-1816.**

If you are an ADA student, it is the obligation of the student to present your Accommodations paperwork to your instructor (for each class you are enrolled in). Ideally, this paperwork should be submitted at the beginning of the semester to enable best course support for you.

COURSE CALENDAR:

Week 1: Aug. 20th & 22nd: Introduction and Overview of the Course. A Look at Criminal Justice Organizations and Their Purposes

Week 2: Aug. 27th & 29th: Getting Organiz...ation. Basic Concepts.

Week 3: Sept. 3rd & 5th: Establishing Order---Policies, Procedures, and Organizational Structure (**Case Study—Holman Correctional Facility**)

Week 4: Sept. 10th & 12th: What's That Smell? The Environment of the Criminal Justice System (**Case Study—Angola Correctional Prison**)

Week 5: Sept. 17th & 19th: What's That Smell? Con't. (**Case Study—Tutwiler Prison**)

Week 6: Sept. 24th & 26th: I've Got the Power!!! Power and Political Behavior (**Case Study—LAPD**)

Week 7: Oct. 1st & 3rd: Let's Fight! Organizational Conflict (**Case Study—NYPD**)

Week 8: Oct. 8th & 10th (**MIDTERM**)

Week 9: Oct. 15th & 17th (MIDTERM GRADES DUE): Are Leaders Born or Made?? **WorkGroup**

Week 10: Oct. 22nd & 24th: A Look at Transformational Leadership (**Case Study—Elliot Spitzer as New York Attorney General**)

Week 11: Oct. 29th & 31st: Move It! Motivating Personnel; **WorkGroup**

Week 12: Nov. 5th & 7th: Can We Talk About It? Problem Of Communication. (**Case Study—Mike Nifong of Duke Lacrosse Scandal**)

Week 13: Nov. 12th & 14th: Can We Talk About It? Con't; **WorkGroup**

Week 14: Nov. 19th & 21st: Decisions...Decisions. Decision Making (**Case Study—Marcia Clark of the OJ Simpson Trial**)

Week 15: Nov. 26th (One Class): Decision Making

Week 16: Dec. 3rd & 5th: **GROUP PRESENTATIONS DUE!**

Week 17: **FINAL EXAMS**

*** This syllabus is a working document and subject to Modifications***