



Commencement Planning Guide 2017

All events are required.

<p>Wednesday March 8</p>	<p>Senior Checklist Fair President George T. French, Jr., Student Activity Center 12:00am-6:00pm A one-stop shop for completion of the Senior Checklist. Commencement invitation vendor will be available.</p>
<p>Friday March 10</p>	<p>Founders Day Convocation First Baptist Church of Fairfield 324 59th Street Fairfield, AL 35064 11:00am Attire: Uninterrupted Black <i>Line up at 10:15am in the Gym</i></p> <p>Deadline to pay for Additional Copies of Degree Fees of \$25.00 each Fees should be paid in the Business Office and the receipt should be taken to the Office of Academic Records.</p> <p>Deadline to be Measured for Cap and Gown Measurements are taken in the Mailroom, Brown Hall.</p> <p>Deadline to Order Greek Kente Stoles Greek Kente Stoles are an additional \$10.00. Payments and orders are taken in the Business Office.</p> <p>Deadline to Reserve T-Shirt Size Complete form at https://goo.gl/forms/1xhJuYMWE32G3raO2</p>
<p>Friday, April 28</p>	<p>Deadline to Remove an "I" (Incomplete) Grade I-Form must be picked up from the Office of Academic Records and taken to course instructor(s).</p>
<p>Monday, April 3</p>	<p>Deadline for Senior Checklist Submit completed checklist to the Office of Academic Records, Brown Hall 2nd Floor</p> <p>Deadline for Senior Fees of \$250.00 Submit completed checklist to the Office of Academic Records, Brown Hall 2nd Floor *Deadline for Outstanding Balances (See the Business Office) *Payment towards senior fees must be completed by this date.</p>
<p>Thursday, April 20</p>	<p>First Commencement Rehearsal Brown Hall, Chapel 4:00pm No food, drinks, gum, cell phones, pagers, or cameras will be permitted. All rehearsals are closed, only perspective graduates and Miles College administration are permitted to attend; Please do NOT bring children, family members, or friends to rehearsals.</p>
<p>April 26- April 30</p>	<p>Senior Final Exams See Course Instructors.</p>

<p>Monday, May 1</p>	<p>Senior Day Brown Hall, Chapel 11:00am Attire: Uninterrupted Black <i>Please feel free to invite family and friends.</i></p> <p>Senior Day Reception President George T. French, Jr., Student Activity Center (Immediately following Senior Day) Senior T-Shirts & Senior Banquet Tickets will be distributed <i>*This event is for seniors ONLY.</i></p> <p>Senior Grades Due Completion of ALL academic requirements, grades and EXIT Exam scores are due by this date.</p> <p>Pick Up Cap and Gown Mailroom, Brown Hall 9:00am-4:00pm (Hours will vary, contact before picking up ext. 1420)</p>
<p>Tuesday, May 2</p>	<p>Senior Picnic Centennial Park (Front Lawn of Brown Hall) 12:00pm</p>
<p>Thursday, May 4</p>	<p>Senior Banquet The Harbert Center 2019 4th Avenue North, Birmingham, AL 35203 7:00pm <i>*Tickets Required for guest that will occupy a seat, ticket sales will begin April 18 in the Business Office. Guest tickets are \$35 each.</i></p>
<p>Friday, May 5</p>	<p>Senior Brunch President George T. French Student Activity Center 11:00am Attire Men: Black Suit, White Shirt, Black Tie, Black Socks & Black Shoes, No Jewelry. Ladies: All White Dress/Skirt Suits (No pants), Black Closed Toe Shoes (No sandals), Flesh Tone Hosiery and No Jewelry. All: Cap, Gown and honors cords</p> <p>Parade of Graduates <i>(Prospective Graduates last reflection, as an undergraduate student)</i> From President George T. French Student Activity Center to First Baptist Church of Fairfield Immediately following the Senior Brunch. (Be mindful of your footwear. No bags or purses)</p> <p>Baccalaureate Service First Baptist Church of Fairfield 324 59th Street Fairfield, AL 35064 1:00pm (Students will line up in the Gym at 12:00pm) Attire Men: Black Suit, White Shirt, Black Tie, Black Socks & Black Shoes, No Jewelry. Ladies: All White Dress/Skirt Suits (No pants), Black Closed Toe Shoes (No sandals), Flesh Tone Hosiery and No Jewelry. All: Cap, Gown and honors cords</p> <p>FINAL Graduation Rehearsal The Albert B. Boutwell Auditorium 1930 8th Avenue North, Birmingham, AL 35203 6:00pm Promptly Attire: Class Shirt *Closed Rehearsal, only prospective graduates and Miles College Administration are permitted to attend.</p>

<p>Saturday, May 6</p>	<p>Commencement Exercise The Albert B. Boutwell Auditorium 1930 8th Avenue North, Birmingham, AL 35203 Seniors will report at 9:00am Commencement begins at 11:00am Attire: Men: Black Suit, White Shirt, Black Tie, Black Socks & Black Shoes, No Jewelry. Ladies: All White Dress/Skirt Suits (No pants), Black Closed Toe Shoes (No sandals), Flesh Tone Hosiery and No Jewelry. All: Wear Cap, Gown & Honors Cords earned at Senior Banquet. (Do not wear any previous cords) Balloons are <u>NOT</u> allowed in the Boutwell Auditorium, please share with your family.</p> <p>Degree Pick Up Options Option A: Turn in Cap & Gown and pick up degree immediately after commencement. Degrees will be available for pick up <u>30 minutes</u> after the commencement ceremony has ended. Option B: Turn in Cap & Gown and pick up degree the following week after commencement.</p>
<p>Monday, May 8 – Friday, May 12</p>	<p>Last Week to Pick Up Degree(s) Office of Academic Records, Brown Hall 2nd Floor 9:00am-5:00pm</p>

#MCSeniorWeek2017

Senior Class Advisors Contact Information

Ms. Jessica Bynum

205.929.1472

jbynum@miles.edu

Ms. Tenir Gumbs

205.929.1014

tgumbs@miles.edu

Mr. Jason Pennywell

205.929.1560

jpennywell@miles.edu

Mr. Kenneth Coachman

205.929.1457

kcoachman@miles.edu

Mr. Edgar Lamar

205.929.1605

elamar@miles.edu

Mrs. Courtney L. Sankey

205.929.1815

csankey@miles.edu

Mrs. Cathy N. Fleming

205.929.1477

cfleming@miles.edu

Mr. Charles Morris

205.929.1132

cmorris@miles.edu

Mrs. Natalya B. Winters

205.929.1755

nwinters@miles.edu



Join us on Facebook at "Miles College Seniors"