



## SUMMER YOUTH EMPLOYMENT PROGRAM



**Jefferson County/Miles College  
Summer Youth Work Program  
Workforce Investment Act**

JUNE , 2009

## OUR MISSION



*The purpose of the Jefferson County Miles College summer youth employment program is to utilize an academic environment to prepare young people to succeed in obtaining employment or post secondary educational opportunities. This program will help build the interpersonal, academic and occupational skills of Alabama youth by using a series of interconnected programs that include internship, job training, mentoring, career management counseling and basic skills building.*

## OUR PROGRAM

### **Service we offer**

SYEP participants will engage in the following activities:

- Career coaching and counseling
- Internship placement
- Basic Skills tutoring
- Mentoring
- Pre-Collegiate Advising
- Job placement

### **Those we serve**

By partnering with local high schools, magistrates, other social services programs and schools the program will help increase the numbers of work-ready, youth by focusing on the following population:

- Youth with barriers to education that can be corrected through basic skills building.
- Youth with barriers to job placement that can be corrected through training.
- Youth with arrest records that would not preclude them from obtaining employment in social services, healthcare and law enforcement or college.
- Youth 16-24 Years Old
- WIA eligible

## **Services:**

**Jefferson County/ Miles College Summer WIA** program provides one hundred and seventy five (175) youth workforce services connecting academic and occupational learning; ensuring graduates are prepared with essential life skills, leadership skills and preparation needed for future training and employment. Each eligible participant will participate in a five day workforce orientation and occupational skills training at Miles College before commencing their 6-week supervised work experience.

### **Program Services Timeline:**

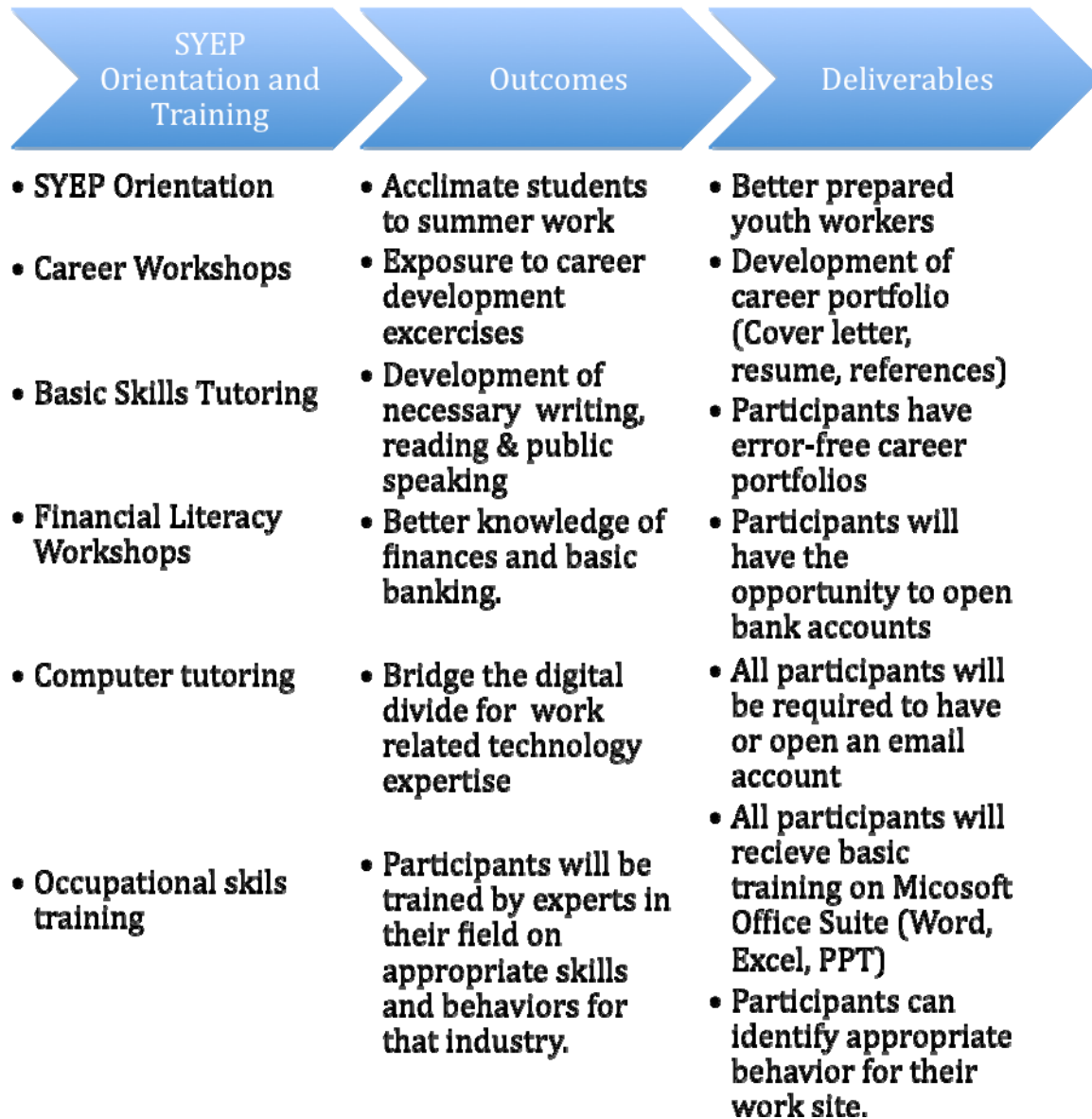
June 3 – June 17<sup>th</sup>     *Participant recruitment and selection*

June 22<sup>nd</sup> – June 26<sup>th</sup>   *Workforce readiness training & Etiquette at Miles College*

June 29<sup>th</sup> – August 7<sup>th</sup> – *Paid employment at work sites throughout the county*

The **Summer Youth Employment Program (SYEP) at Miles College** will provide WIA participants with well-supervised skills training and work experiences, primarily in the private sector. Participants will prepare Individual Career Portfolios that displays their participation in work readiness, occupational skills training, work experiences and career preparation and leadership activities. We provide information that encourages them to continue with secondary education, appropriate job/skill training or military service.

The training will focus on orienting the youth to summer employment by visiting the principles of leadership development , etiquette, cognitive, social, and behavioral competencies that will help the participants succeed as adults. The orientation will include career workshops, basic skills training and assessment and access to career tools on the computer.



*We believe that the youth in our program represent unrealized potential where training and development would help them to become valuable resources to our state's workforce.*

**About the students:**

Hourly Wages: \$8.75

Number of hours of work per week: 30

Work period: June 29 – August 7<sup>th</sup>

**Pay dates:**

- July 10<sup>th</sup>
- July 24<sup>th</sup>
- August 7<sup>th</sup>

**Pay Periods:**

- June 24- July 2<sup>nd</sup>
- July 3<sup>rd</sup> – July 15<sup>th</sup>
- July 16<sup>th</sup> – July 29<sup>th</sup>
- July 30<sup>th</sup> – August 7<sup>th</sup> \*(Some schools may start before the end date and arrangements will be made with those participants)

**Program Dates:**

**Tuesday June 30, 2009:** Earliest Youth Placement Date

**Friday July 10<sup>th</sup>** (9am - 12:00pm): Career Development Training (On campus for summer youth employment participants)

**Friday July 24<sup>th</sup>:** (9am - 12:00pm): Career Development Training (On campus for summer youth employment participants)

**Friday July 24<sup>th</sup>:** (12:00pm -1:00pm): Supervisor's Luncheon at Miles College

